



BECOME A RAVENSWOOD FAMILY HEALTH CENTER BOARD DIRECTOR!

Service to the Community - Pride in Leadership

Mission Statement of the RFHC

"To improve the health of the community by providing culturally sensitive, integrated primary and preventative health care to all, regardless of ability to pay or immigration status, and collaborating with community partners to address the social determinants of health."

Vision Statement

Educated, engaged and empowered patients actively managing their health and becoming advocates for healthy living within their family and the community, inspiring others to value that good health is true wealth.

Core Values:

1. High Quality Health Care.
2. Dignity and Respect for All.
3. Empowering Patients to Value Good Health.
4. Easy Access to Care.
5. Strong and Permanent Ties with our Community

Operating Principles of the Board of Directors

- Teamwork
 - o Supporting each other
 - o Seeing a need and filling it
- Listening
 - o Being patient with others
 - o Hearing what others have to say
- Working Together
 - o Serving all in our diverse community without favoritism toward some
- Self-Education
 - o Learning all that we can in order to do the best that we can
- Self-Responsibility

- o Attending meetings and coming prepared
- Sensitivity
 - o Being sensitive to individual board members with special needs
 - o Being sensitive to the health of the board as a group
- Trust
 - o Building trust to be culturally honest
 - o Balancing what to say with the impact that it may have on others
 - o Being willing to hear from others
- Loyalty
 - o Giving first loyalty to the clinic
- Composition
 - o Being inclusive of all voices in the community

Categories of Eligible Board Candidates:

1. Consumers - To be a RFHC patient or parent of an RFHC patient (at least 51 % of the RFHC Board Members must be consumers)
2. Representatives of Community Organizations that operates in the RFHC Service Area (East Palo Alto, East Menlo Park, FairOaks area of Redwood City)
3. Representatives of a Health Services Profession - (Board Members receiving greater than 10% of their income from the health care industry may not exceed 25% of the total Board Membership)
4. Concerned Citizens living in the broader communities of San Mateo and or Santa Clara Counties that are able to contribute their expertise, influence and/or financial support to RFHC

Qualifications to be a Board Member:

1. Eligible Board Candidate based on the above categories
2. Able to commit to the Roles and Responsibilities of the RFHC Board described below

Roles and Responsibility of RFHC Board Directors:

1. To attend 12 Board Meetings per year (3rd Tuesday of the Month) 6:30pm-9:00 pm (or until the meeting is concluded), and the annual Board Strategic Planning Retreat in the Spring.
2. To commit to a term of three years as a Director
3. To commit to the Mission, Vision and Operating Principles of the RFHC and its Board
4. To commit to protect the resources of the RFHC in order to fulfill the charitable mission of RFHC on behalf of the community we serve.
5. To work in partnership with the local community, county, state and federal agencies and organizations for the furtherance of the goals of RFHC.
6. To be willing to serve on at least on one standing committee and one ad hoc committee for each of the years of your three year term.

7. If elected as an Officer, to be willing and able to invest an estimated 10 'to 15 hours per month completing the duties of the office, from communications, to preparing minutes, to attending committee meetings, to reviewing documents, or- whatever is required to competently fulfill the duties of the office
8. To participate in organization sponsored community events
9. To participate in Board orientation and training activities
10. To refrain from discussion or voting on issues if you have a conflict of interest.
11. To be willing to comply with federal, state and local laws including supplying personal identifying information for RFHC funding, licensing and other applications necessary to conduct business.

Board Member Selection Process:

If you are interested in becoming an RFHC Board Member, please contact:

Luisa Buada, CEO - (650) 330-7410 fax ; (650) 321-4552 e-mail: lbuada@ravenswoodfhc.org,

Luisa will give you additional information about the organization, review the roles and responsibilities of being an RFHC Board Member with you and answer your concerns and questions. If after meeting with the CEO, you decide that you would like to join the Board, you will be invited to meet with the Board Development Committee for an informal interview, during which;

Board of Director Candidates will be asked to respond briefly to the following questions :

1. Tell us why would you like to become an RFHC Board Director.
2. If you have been a board member before, tell us about your experience
 - a. In what organization did you serve or currently serve
 - b. Have you been an officer - what were your responsibilities
3. What community organizations are you currently a member of? In what capacity?
4. As a patient of the clinic (or member of the community), what would you like to contribute as a member of the Board?
5. What kind of finances have you been responsible for? At home, work or for other organizations?
6. What special talents do you have that you would like to tell us about?
7. What questions do you have for us?

Board Development Committee Recommends Candidates to the Full Board at the next Monthly Meeting.

1. Board Development Committee makes recommendation
2. Candidate briefly describes why they want to be on the Board
3. Candidate is voted on by the Board
4. Service begins immediately during the same Board Meeting
5. Board Chair assigns New Board Member to one or two Committees of the Board
6. New Board Member receives orientation packet information
7. New Board Member attends an annual National Association of Community Health Center Meeting Board Member Boot Camp.